

Demystifying Finance: Understanding the Numbers That Drive Business

Empowering leaders to read between the lines of Profit & Loss and Balance Sheets

About the Training Course

In today's fast-moving business landscape, understanding financial information is fundamental to effective decision-making. This comprehensive 2-day programme helps non-finance professionals interpret financial data to improve decisions, streamline operations, and drive business performance.


Through practical accounting applications and real-life case studies, participants learn how day-to-day business activities translate into financial outcomes—gaining the confidence to read financial statements and apply insights immediately at work.

Course Details


 **Duration**
2 Days (16 training hours)


 **Maximum Participants**
25 pax

 **Pre-requisite**
Beginner-friendly; no accounting background required


 **Training Mode**
Interactive, facilitator-led workshop (face-to-face)

Methodology

 Facilitator-led lectures

 Group discussions & exercises

 Real-life case studies

 Interactive workshops

Learning Outcomes

 Read and interpret Profit & Loss statements

 Understand Balance Sheets and financial position

 Differentiate profit vs cash flow and implications

 Grasp cash vs accrual accounting impacts

 Use key ratios to assess performance and risk

 Apply insights to real-world business decisions

8-Module Financial Mastery Curriculum

1 Finance as the Language of Business

- Why finance matters for managers
- Role of financial info in decisions
- Key users and basic accounting concepts

2 From Transactions to Financial Statements

- Accounting equation in practice
- Debits/credits simplified
- Link activities to financial statements

3 Income Statement (Profit & Loss)

- Revenue, costs, and profit
- Interpret profitability
- Decisions impacting profit

4 Balance Sheet (Financial Position)

- Assets, liabilities, equity
- Current vs non-current items
- Assess business stability and strength

5 Cash Flow — Reality Behind Profit

- Purpose of cash flow statement
- Operating, investing, financing
- Profit vs cash differences

6 Cash vs Accrual Accounting

- Timing differences explained
- Impact on reporting
- Practical business examples

7 Cost Concepts & Practical Budgeting

- Fixed vs variable; direct vs indirect
- Budget purpose and types
- Build a simple department budget

8 Financial Analysis & Key Ratios

- Profitability and liquidity ratios
- Trends and warning signs
- Use ratios for decisions

Target Audience

- Business owners and entrepreneurs
- Non-finance managers & department heads
- Team leaders and supervisors
- Sales, marketing, operations, HR, procurement
- Project and functional managers
- Newly promoted managers with finance duties
- Professionals seeking financial literacy


Key Benefits


- Read P&L, Balance Sheet, and Cash Flow with confidence
- Make better, finance-informed business decisions
- Communicate effectively with finance and management
- Apply practical budgeting and cost management
- Use ratios to evaluate performance and risk
- Build a business-oriented financial mindset


2-Day Itinerary


Day 1


8:45 AM – 5:00 PM


-  **Registration & Welcome** 8:45–9:00
 Participant check-in and networking


-  **Ice Breaker & Training Objectives** 9:00–9:30
 Introductions, expectations, learning objectives


-  **Module 1: Finance as the Language of Business** 9:30–10:45
 Why finance matters; decision-making; key concepts


-  *Morning Break* 10:45–11:00


-  **Module 2: Transactions → Financial Statements** 11:00–12:30
 Accounting equation; effects of activities; link to FS

-  *Lunch Break* 12:30–1:30

-  **Module 3: Understanding the Income Statement** 1:30–3:00
 Revenue, costs, profit; read & interpret P&L


-  *Afternoon Break* 3:00–3:15


-  **Module 4: Understanding the Balance Sheet** 3:15–4:30
 Assets, liabilities, equity; gauge financial position

-  **Integration Workshop: Connecting Statements** 4:30–5:00
 P&L, Balance Sheet, Cash Flow linkage exercise

Day 2


9:00 AM – 5:00 PM

-  **Recap & Interactive Review** 9:00–9:20
 Key takeaways from Day 1; quick quiz


-  **Module 5: Cash Flow — Reality Behind Profit** 9:20–10:45
 Purpose; activities; profit vs cash; managing cash


-  *Morning Break* 10:45–11:00


-  **Module 6: Cash vs Accrual Accounting** 11:00–12:00
 Timing differences; impact on reporting


-  **Mini Case Exercise** 12:00–12:30
 Short financial interpretation activity

-  *Lunch Break* 12:30–1:30

-  **Module 7: Cost Concepts & Budgeting Workshop** 1:30–3:00
 Fixed/variable; direct/indirect; simple budget

-  *Afternoon Break* 3:00–3:15

-  **Module 8: Financial Analysis & Key Ratios** 3:15–4:15
 Profitability, liquidity; trends; decisions

-  **Final Simulation & Group Presentation** 4:15–5:00
 Analyse case; present recommendations

Important Notes

- Please arrive 15 minutes early for registration to begin on time.
- All learning materials will be provided during the training.
- Timing may be adjusted slightly based on participant engagement.

Trainer Profile

Practical, business-focused finance training led by an experienced strategic CFO

Wong Teck Chee





Strategic CFO & HRD Certified Trainer

Teck Chee is a Strategic CFO with 15+ years of experience across public-listed companies, multinational corporations, and high-growth private enterprises in Malaysia. His expertise spans audit, corporate finance, treasury, FP&A, controllership, and strategic financial leadership.

He is currently the Group Financial Controller of One Glove Group Berhad (Main Market of Bursa Malaysia), overseeing group financial reporting, governance, internal controls, treasury, budgeting, and strategic financial planning. His experience includes IPO, financial restructuring, funding and cash flow management, and business process improvement.

Teck Chee began his career at KPMG in Malaysia and Singapore, building strong foundations in audit, risk management, and governance before progressing into senior commercial finance roles in manufacturing, renewable energy, automotive finance, and healthcare.







Professional Experience

-  Group Financial Controller, One Glove Group Berhad
-  Leadership in FP&A, treasury, controllership, governance
-  IPO, restructuring, funding & cash flow management
-  Former auditor at KPMG (Malaysia & Singapore)

Credentials & Qualifications

-  ACMA, CGMA — Chartered Management Accountant
-  ASEAN CPA — ASEAN Chartered Professional Accountant
-  Malaysian Institute of Accountants (MIA) — Chartered Accountant
-  Bachelor of Accounting (Hons.), Multimedia University

Areas of Expertise

-  Financial Reporting & Governance
-  Treasury & Cash Flow Management
-  FP&A, Budgeting & Forecasting
-  Corporate Finance & Restructuring
-  Risk Management & Internal Controls
-  Business Performance Improvement






About LEVELUP PRO ACADEMY

LEVELUP PRO ACADEMY






LEVELUP PRO ACADEMY is a leading provider of professional training and upskilling solutions, committed to empowering individuals and organizations with future-ready capabilities in AI, data analytics, digital transformation, leadership, and finance.

Our programs are designed and delivered by industry practitioners with real-world experience, ensuring practical insights and immediate application. Whether you are elevating your team's performance or future-proofing your career, LEVELUP PRO ACADEMY is your trusted partner in continuous learning and professional growth.

Why Choose Us

-  Industry-leading practitioners as trainers
-  Real-world, practical training approaches
-  HRDC-approved training programs
-  Customizable corporate training solutions
-  Continuous learning support

Our Commitment

-  Future-ready skill development
-  Immediate practical application
-  Personalized learning experiences
-  Long-term professional relationships
-  Measurable learning outcomes

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Training Fees & Registration

Standard Rate

RM2,400

Per participant

Early Bird

RM2,100 Save RM300

Per participant

Group Rate (Min. 3 Pax)

RM1,950 Save RM450

Per participant

HRDC Claimability

If applicable, companies registered with HRDC may claim training fees under the SBL-Khas / SBL scheme. Please consult your HR team for eligibility.

Registration Form (please complete this form below for confirmation of the course)

Training Venue
Menara Biomed, 13, Jalan Cempaka SD 12/5, Bandar Sri Damansara, 52200 Kuala Lumpur

Training Dates
15 – 16 June 2026

Fee Selection

Standard Rate **RM2,400** Early Bird **RM2,100** Group Rate **RM1,950**

Company Name (if applicable)

Number of Participants

Contact Name

Phone

Email

Authorization

Name

Position

Company Stamp

Registration Steps

HRDC Registration

- 1 Complete course confirmation form
- 2 Receive confirmation and HRDC details
- 3 Submit HRDC grant application in e-TRiS
- 4 Provide proof of grant submission to secure seats

Non-HRDC Registration

- 1 Complete course confirmation form
- 2 Receive confirmation and payment details
- 3 Remit payment to provider to confirm seats
- 4 Receive course materials during training